



June 11, 1997

Dr. Peter Mercer
Vice-President Administration
University of Western Ontario
London, ON N6A 3K7

Waterloo, Ontario, Canada
N2L 3G1

President
(519) 888-4400

FAX Number
(519) 888-6337

Dear Dr. Mercer:

This is to confirm that you will be acting in my stead to conduct an appeal by Professor Ken Westhues under University Policy 33 from the decision of the Vice-President Academic & Provost, dated March 11, 1997, arising out of the Report of the Ethics Committee, dated August 23, 1996.

I am enclosing a copy of the following documents:

1. Report of the Ethics Committee dated August 23, 1996.
2. Memorandum from Dr. Jim Kalbfleisch, Vice-President Academic & Provost dated March 11, 1997.
3. Letter from Professor Westhues to Dr. Kalbfleisch dated March 12, 1997.
4. Letter from Professor Westhues to me dated April 2, 1997.
5. Copy of the Policies and Procedures of the University of Waterloo.

I shall rely on you to determine the procedures you wish to adopt in dealing with the appeal, subject to an understanding that Professor Westhues will, at least, be given an opportunity to make submissions to you, orally or in writing, as you may choose, in connection with all the matters raised in his letter to me of April 2, 1997.

The administration of the University will cooperate with you in providing whatever other documents you may wish and in assisting with respect to any members of the University community with whom you may wish to communicate. The University Secretary, Lois Claxton, will be happy to assist you with the arrangements.



2/

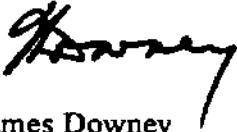
As President of the University, I undertake to be bound by your determination of the appeal as if it were my own.

The University will be responsible for your fees and expenses.

Because it is in the interest of all those involved in this matter to have the decision as soon as possible, we would ask that you provide a written decision to me, Professor Westhues and Dr. Kalbfleisch by not later than August 1, 1997.

I appreciate your willingness to undertake this task.

Yours sincerely,



James Downey
President

Enclosures

Cc. Lois Claxton
J. G. Kalbfleisch
K. Westhues